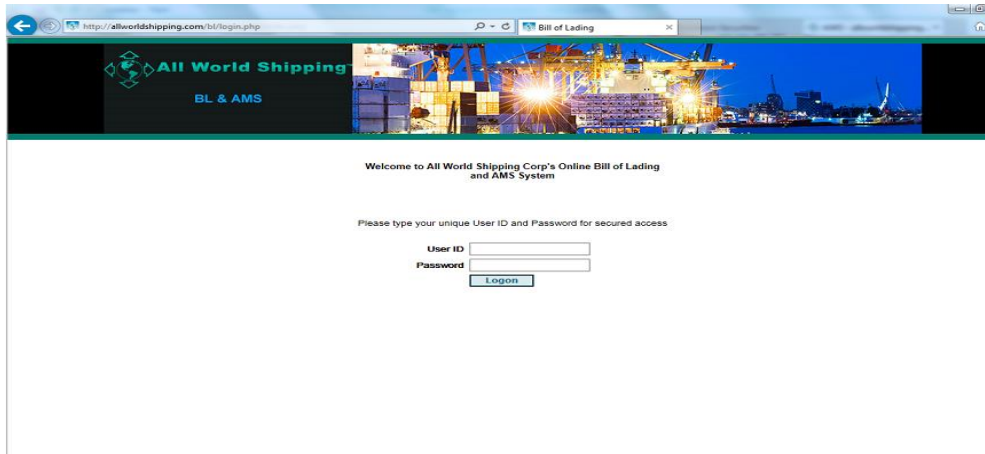


Step by Step Guide



1. Login HBL -



2. Select Japan AFR – Select BL type Worldwide to JAPAN (AFR).

non-USA to non-USA	non-USA to USA (AMS)	USA to non-USA	Worldwide to JAPAN (AFR)
For a Non USA Origin to Non USA Destination BL CLICK HERE	For a Non USA Origin to USA Destination BL CLICK HERE	For a USA Origin to Non USA Destination BL CLICK HERE	For All Origin to Japan Destination BL CLICK HERE
<p>As an All World Shipping Agent you are able to issue the All World Shipping HBL to any non USA location (exclude Japan) unless that destination is listed in the US Department of Treasury Sanctioned Countries</p> <ul style="list-style-type: none"> • Fees and Procedures • Sanctioned Countries • HBL User Manual 	<p>To issue the All World Shipping U.S. bill of lading you must have posted the required deposit for the approved U.S. bill of lading. If you want to issue the AWS U.S. bill of lading and have not paid your deposit please, click the below link to register.</p> <p>You must file AMS in our system before issuing the U.S. HBL.</p> <p>For all shipments to the USA, you must send your sell rates to AWS. That will allow AWS to fill the rate in the AWS FMC tariff and comply with US FMC requirements.</p> <p>Click here to register to be a U.S. Bill of Lading User</p> <ul style="list-style-type: none"> • Fees and Procedures • FMC TARIFF Rate Filing Template • AMS U.S. HBL User Manual • AMS FAQ • Sanctioned Countries 	<p>For U.S. export shipments, you must send your sell rates to AWS and AWS will make the filing in the AWS FMC tariff for you.</p> <ul style="list-style-type: none"> • Fees and Procedures • FMC TARIFF Rate Filing Template • Sanctioned Countries • HBL User Manual 	<p>To issue the All World Shipping HBL for shipments to Japan, you must first become a certified agent by posting the required refundable deposit. If you have not made your deposit please contact info@allworldshipping.com</p> <p>Being certified allows you to submit AFR which must be done before issuing the Japan HBL.</p> <ul style="list-style-type: none"> • Fees and Procedures • AFR Manual • AFR Form • JP24 FAQ • Sanctioned Countries

3. Select AFR Template – Click AFR Form and Complete all detail regarding Japan shipment – all Mandatory fields must be completed and **AFR template MUST BE COMPLETED 48 hours in Normal Business days. Any weekend departure AFR**

Template must be received by the prior Close of Business Wednesday Prior to Vessel sailing Ocean Carrier Load Port.

AFR PREREQUISITE INFO.			
No.	Required Information (Mandatory)	Data (Fill in the blank / Drop-Down)	Description
1	Bill Number (Ocean Carrier MBL)		Enter Shipping Line Master Bill number.
2	Ocean Carrier		Enter carrier SCAC/Alphacode. (Check with Shipping line)
3	Vessel Code		Vessel code for AFR (Check with Shipping line)
4	Vessel Name		Vessel name bound for Japan. (Check with Shipping Line)
5	Vessel Flag (Nat Code)		Enter the 2-character ISO Code for the Nat. Code, or Vessel Flag.
6	Voyage Number		Voy of vessel final port in Japan. (Given by Shipping Line)
7	Port of Loading		Enter loading port of shipment bound for Japan.
8	(the Load Order)		Enter # of stops for load (If vessel call 3 ports and the port of loading is 2nd stop then indicate 2)
9	ETD or vessel arrival from Japan. (GMT required)		Enter ETD and local time with GMT time difference. (YYYYMM/DD, GMT +/-0:00)
10	Port of Discharge		Port of Discharge in Japan (Port of arrival)
11	ETA of vessel bound for Japan. (GMT required)		Enter ETA local time with GMT time difference (YYYYMM/DD, GMT +/-00:00)
12	Port of Origin		May vary from Port of Loading (Ex: If Vessel from India stops by China before bound for Japan the Port of origin is INDIA)
13	Place of Delivery		May vary from Port of discharge (if goods transiting in Japan onto another nation)
14	Service Type delivery code (select 1 only)		1. CY 2. CFS 3. Door
Shipper Info.			
15	Name		
16	Address (street name/#, City, State/Province, Postal Code)		
17	Country		
18	Phone #		
Consignee Info.			
19	Name		
20	Address (street name/#, City, State/Province, Postal/Zip Code)		
21	Country		
22	Phone #		
Notify Party 1 Info.			
23	Name		Required even if it is the same as Consignee
24	Address (street name/#, City, State/Province, Postal/Zip Code)		
25	Country		
26	Phone #		
Notify Party 2 Info.			
27	Name		
28	Address (street name/#, City, State/Province, Postal/Zip Code)		
29	Country		
30	Phone #		
31	HS code		Enter correct HS code. (http://www.hscode.org/statistical/tariff/headline/hs1digit/1) Single AFR only provide one HS code. For HBL with multiple items, identify the 'greatest' item and enter the HS code. Greatest can be interpreted as that with the most number, or the most valuable. (6-digits)
32	Cargo Description		List all items description with HS code (Multiple items: identifying the 'greatest' item as the greatest amount of number or the most valuable item.)
33	Mark and Numbers		Enter Mark & Numbers on the packaging, with number of packaging.
34	Number of Packages		Requires all items on the HBL
35	Type of Package		Enter packaging type (select the most suitable for all items)
36	Measurement		Enter total Measurement. (Maximum 3 decimals) 1. Cubic Meter (MTQ)

4. Upload Template - Click Manage AFR and go to Upload page.



BILL OF LADING

- [Manage AFR](#)
- [B/L report](#)
- [Return to BL Type Menu](#)



Browse Local Desktop and select Template to be uploaded through AWS Upload window and Submit to AWS. After you have successfully uploaded file to us, system will generate HBL# and list in table. The revised AFR Form for existing HBL# can be sent by selecting New Version (Exists BL) and select HBL# in dropdown and click Send File. The revised file will show in table.

Upload AFR Document [\[Click here to get AFR Form\]](#)

Please browse your AFR Document file (.pdf .xls .xlsx only, not greater than 10MB) and then click send file.

New BL
 New Version (Exists BL)
 BL:

Note:

NOTE: AFR form must be uploaded for each completion.

Action	BL Number	Status	Detail
	AWSL105883	SEND TO AFR	version 1 [2014-03-28 03:16:44]
	AWSL105851	SEND TO AFR	version 1 [2014-03-27 22:33:52] tip test

Select page of 1

AFR MENU

5. **Wait for AWS Approved Msg** - email Alert will be sent to you indicating AFR accepted and now you can create AWS HBL.

Bill Summary				
Reference		Voyage		<input type="button" value="List"/>
Master Bill Number	KKLUVAR004865	Vessel Name	ISARA BHUM	<input type="button" value="Refresh"/>
House Bill Number	J3MIAWSL105701	Vessel Code	9VLP4	<input type="button" value="Edit"/>
Port Of Load	KRPUS (PUSAN)	Voyage Number	0028S	<input type="button" value="Cancel"/>
Port Of Discharge	JPTMK (TOMAKOMAI - HOKKAIDO)	Updated		<input type="button" value="Delete"/>
Port Of Origin	BGVAR (VARNA)	User	833573533	
Place Of Delivery	JPTMK (TOMAKOMAI - HOKKAIDO)	Date/Time (UTC)	03/28/2014 07:51	
Estimated Departure	05/06/2014 00:00 (+09:00)	Created		
Estimated Arrival Date	05/13/2014	User	GDEBOW	
Final Destination		Date/Time (UTC)	03/27/2014 09:07	
Completion Registered	<input checked="" type="checkbox"/>	Others		
Status		Access Group	Full Access	
Customs Status	ACCEPTED			
	03/28/2014 07:51			
App. Status	ACCEPTED			
	03/28/2014 07:51			
Filing Status	FILED			
	03/28/2014 07:51			

6. **Login HBL** – now the status of your HBL is changed to APPROVED and there will be CREATE HBL button appears in the front. Click to create HBL.

Upload AFR Document [\[Click here to get AFR Form\]](#)

Please browse your AFR Document file (.pdf .xls, .xlsx only, not greater than 10MB) and then click send file.

New BL
 New Version (Exists)
 BL:

Note:

NOTE: AFR form must be uploaded for each completion.

Action	BL Number	Status	Detail
Create HBL	AWSL105883	SEND TO AFR	version 1 [2014-03-28 03:16:44]
	AWSL105851	APPROVED	version 1 [2014-03-27 22:33:52] tip test

Select page of 1

AFR MENU

7. **Complete HBL** – follow normal create BL process to complete your HBL.

SHIPPER [select template]		DOCUMENT NUMBER	B/L NUMBER
<input type="text"/>		<input type="text"/>	AWSL105851
CONSIGNEE [select template]		EXPORT REFERENCES	
<input type="text"/>		<input type="text"/>	
NOTIFY PARTY (Name and address) [select template]		DESTINATION AGENT [select template]	
<input type="text"/>		<input type="text"/>	
PRE-CARRIAGE BY		PLACE OF RECEIPT BY PRE-CARRIER	OCEAN CARRIER [Request]
<input type="text"/>	<input type="text"/>	<input type="text"/>	RATE SOURCE
Export Vessel / Voyage	PORT OF LOADING [Request]	LOADING PIER/TERMINAL	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
PORT OF DISCHARGE [Request]	PLACE OF DELIVERY	TYPE OF MOVE	Containerized
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="radio"/> Yes <input type="radio"/> No
MODE <input type="radio"/> LCL <input type="radio"/> FCL			
MARK AND NUMBERS	Number of packages (Container type)	DESCRIPTION OF COMMODITIES	GROSS WEIGHT (kilos)
<input checked="" type="radio"/> Single <input type="radio"/> Multi	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

After HBL has been created, you can click BL REPORT and all your created Japan BL will list here. You can click to REVISE or VOID.



BILL OF LADING

- [Manage AFR](#)
- [B/L report](#)
- [Return to BL Type Menu](#)



B/L report

Search

B/L Number

Document Number

B/L Date to

Last Update to

Port of Loading Region/ Country

Port of Discharge Region/ Country

Owner

Ocean Carrier

Rate Source

And Invoiced Non-Invoiced

Page size

Show Equipment Type

	B/L Number	Document Number	Port of Loading	POL Country	POL Region	Port of Discharge	POD Country	POD Region	B/L Date	Status	Last Update	Owner	AMS	Invoiced
Revise Void	AWSL105851	sdf	ORANGESTAD;PAARDEN BAY,ARUBA I	ARUBA	Caribbean	TOMAKOMAI PORT, JAPAN	JAPAN	Asia	01 Apr 2014	Approved	01 Apr 2014	usa		<input type="checkbox"/>

[AFR MENU](#)